

5 Day Health and Safety Representatives (HSRs) course

This SafeWork NSW approved course has been developed for all HSRs who have been elected since January 1, 2012. HSRs must complete the approved course of training in order to exercise all their powers.

In line with section 72 of the Work Health and Safety Act 2011 (Act) training is to be chosen by the HSR (or deputy HSR) following consultation. The person in control of a business or undertaking (PCBU) must allow this training and meet all associated costs.

Learning Outcomes

Interpreting the WHS legislative framework and identifying key parties and their legislative obligations and duties

- Introduction to Work Health and Safety
- Evolution of Work Health and Safety and the WHS legislative framework
- New terminology, objectives and implications for consultation
- Key parties with WHS legislative duties and functions
- Role and function of Comcare and offences and penalties under the WHS Act

Establishing representation in the workplace under the WHS Act

- Consultation, representation and participation arrangements under the WHS Act
- Election and role of HSRs and deputy HSRs in the workplace
- Obligations of a PCBU to HSRs and protections for HSRs from discrimination
- Other consultation mechanisms

Effective consultation: Participation in issue resolution and monitoring risk controls as a HSR

- Strategies and skills for HSRs to support effective consultation
- Representing workers as a HSR - negotiation and issues resolution
- Monitoring PCBUs' management of work health and safety risks

Monitoring PCBUs' management of work health and safety: workplace inspections, recording findings and 'notifiable incidents'

- Workplace inspection and recording findings - including practical exercise
- Obligation in relation to 'notifiable incidents' and resources available to assist HSRs

Issuing a Provisional Improvement Notice (PIN) and directing the cessation of unsafe work

- Issuing a PIN
- Direction to cease unsafe work
- Course Summary and Evaluation



Locations and times

HOSTA's 5 Day ACTU NSW HSR Training Course is conducted weekly with the exception of weeks where a public holiday falls. Courses are run in Sydney, Newcastle and Wollongong and can be conducted onsite. The course is held between the hours of 8:30am and 5:00pm.

Complete a Course Registration Form and send it in to hosta@hosta.org.au to secure your booking.

Please note: If you are absent during the duration of this course, you have within **6 months** to rebook into another course and complete the units you've missed out on.

Please ring 1300 046 782 for any further enquiries.

Cost: \$700.00 + GST